

INFORMATION OBLIGATION IN TERMS OF Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council on the Protection of Natural Persons with regard to the Processing of Personal Data and on the Free Movement of Such Data

It is important for us to protect your personal data

We have a responsible approach to the protection of your personal data and we do our best to ensure your right to information as well.

The legal basis is provided primarily by Act No. 18/2018 Coll. on Personal Data Protection, as amended (hereinafter referred to as the “Personal Data Protection Act”) and REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL (hereinafter referred to as the GDPR).

While processing your personal data, we follow the principles of legality, of purpose limitation with regard to the personal data, of minimizing its extent and storage, of correctness, integrity, confidentiality, and responsibility.

1. Data Controller.

SPEED LINE, s.r.o.

Registered office: Železničný rad 1, 943 01 Štúrovo, Slovakia

Company reg. no.: 36539759

TIN: 2020145809

Statutory body: Mária Csizmadiová

2. The Responsible Person's Contact Details

With respect to the extent and scope of its activities, our company is not liable to appoint a responsible person. However, if you have any questions regarding your personal data, send us an e-mail info@speed-line.sk call us at +421 36 751 1100 or visit us in person at the address of our company.

3. The Purpose of Personal Data Processing

The company processes the personal data provided to it for various purposes:

- Processing contractual and pre-contractual obligations
- Processing for HR and payroll purposes
- Processing for accounting purposes
- Security and protection of persons and property
- Employees' attendance
- Measures for revealing corrupt practices

4. The Legal Basis for Processing the Personal Data of Data Subjects:

In personal data processing, the company acts in accordance with the valid and up-to-date Act No. 18/2018 Coll. on Personal Data Protection, as amended (hereinafter referred to as the “Personal Data Protection Act”) and with REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL (hereinafter referred to as GDPR).

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The legal basis for personal data processing is given by:

- the data subject's consent to processing his personal data, depending on the purpose of the personal data processing
- performance of the contract whose contracting party is a data subject
- specific laws, especially: **the Data Protection Act, the Social Insurance Act, the Labour Code, the valid wage and accounting regulations, the Commercial Code, the Civil Code, the Trade Licensing Act, the Occupational Safety and Health Act, and the Act on the Protection, Support and Development of Public Health**
- personal data processing is essential for the protection of the vital interests of the data subject or
- for the company's legitimate interests

5. The Data Subject's Consent

The Company obtains the data subject's consent freely, without any pressure or force, and without any threat of a rejection of the contractual relationship or the provided services or obligations arising for the controller from the legally binding acts of the European Union, the international treaty by which the Slovak Republic is bound, and from the law.

The consent is granted for each purpose of personal data processing separately.

You as the data subject may withdraw your consent at any time, in the same form as you granted it.

The company respects privacy and treats the personal data provided to it as confidential.

6. Recipients

For high-quality service provision, the company needs to know certain personal data of the data subjects, and needs to provide it to other recipients to fulfil its legal obligations and to ensure the highest quality of its services.

In its business activities, the company collaborates with several intermediaries whose aim is to provide high-quality services, and these entities process the personal data of the data subjects while performing their contractual activities for the company. These include, for example, processing and **providing support services in the field of IT (Etis IT CZ s.r.o.), occupational safety and health and fire safety (FIREX - Pásztor s.r.o.), occupational health services (MEDIRES, s.r.o.), private security services (SBS EuroSecurity s.r.o.) and webhosting services (Websupport, s.r.o.).**

The company declares on its honour that, in selecting its service providers, it takes into consideration their professional, technical, organizational and personal eligibility, and their ability to ensure the safety of the processed personal data by measures taken in accordance with the Personal Data Protection Act.

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At the same time, in selecting suitable service providers, the company proceeds in a way that prevents any threat to the data subject's rights and legitimate interests.

In accordance with Article 28 Section 3 of the Regulation, the company as the data controller concluded written agreements to ensure the protection of the personal data processed by the intermediaries to whom it delegated the processing of the data subject's personal data, to the extent, under the conditions, and for the purposes agreed on in this contract, and in the manner specified by the Personal Data Protection Act.

The company provides information to **third parties** as well: to health insurance agencies, to the Social Insurance Agency, to the tax authorities, to the Central Office of Labour, Social Affairs and Family, to supplementary pension insurance agencies, to pension fund management companies and to other entities (banks, commercial insurance agencies, enforcement agents, etc.).

7. The Conditions and the Way of Processing the Personal Data of Data Subjects

In its information systems, the company processes the personal data of data subjects completely or in part by automated or non-automated processing tools.

The company does not disclose the processed personal data, except for cases when specific legislation or a decision by a court or another government body requires so.

The company will not process your personal data without your explicit consent or without a legal basis for other purposes, nor in a greater extent, than the one stated in this information and in the reference sheets of the data controller's information systems.

8. Retention Period of the Personal Data of Data Subjects

The retention period of the personal data is determined in accordance with the data processing purpose, and according to the requirements laid down by specific regulations.

The specific retention periods are specified in the company's internal regulation titled Archiving Policy, drawn up in accordance with the Act on Archives and Registries.

The company deletes, in the prescribed way, all personal data whose processing purpose and retention period have elapsed. After the end of the specified purpose, the company is entitled to process the personal data to the extent essential for research and statistics purposes in anonymized form.

The company ensures that the personal data of data subjects is processed in a form that enables the identification of each data subject only for a period that is essential for achieving the purpose of the data processing.

9. Automated Individual Decision Making, Including Profiling

Cookies

To monitor its websites, the company uses an analytical tool that creates a data chain and monitors how the visitors use the websites on the Internet. When somebody browses the Internet, the system

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generates a cookie to record information regarding the visit (visited sites, time spent on our sites, data retrieval, leaving the site, etc.), but this data must not be connected to the visitor's person.

This tool helps improve the ergonomic design of the website, create a user-friendly website, and enhance the visitors' online experience. Most of the browsers accept cookies but the visitors have the choice to delete them or to reject them automatically. Since each browser is different, the visitors may set their preferences regarding the cookies individually, through the toolbar of the browser. If you choose not to accept the cookies, you may not be able to use certain functions on our website. For more on cookies, see Cookies Policy on our website.

You can find more information on managing cookies in the Help section of the browser, or on websites such as www.allaboutcookies.org

Cookie Type	Use	Cookie Validity
Essential/basic	- required for the most important functions of the website, enabling the proper functioning of the website - they remember the user name that enables you to sign in quickly when you visit the website next time - these cookies do not collect any information about you which could be used for marketing purposes	1 year
High-quality display	- built-in cookies that improve performance to load the content faster and to enhance compatibility	Get deleted when the browser is closed

10. Transfer of Personal Data to Third Countries and to International Institutions

The company does not transfer personal data to third countries and to international institutions.

11. Data Subjects' Rights Regarding Processing their Personal Data

Based on his written request, a data subject has the right to demand from the company:

- exact information, in a generally comprehensible form, about the source from which it gained his personal data to be processed,
- access to his personal data,
- the list of his personal data being processed, in a generally comprehensible form,
- correction or deletion of his incorrect, incomplete or outdated personal data being processed,
- deletion of his personal data whose purpose of processing has ended; if the personal data being processed is contained in official documents, he may request their return,

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- deletion of his personal data being processed, if the law has been breached,
- limitation of the processing of his personal data,
- based on a written request addressed to the company or submitted in person, if the matter is urgent, the right to object to the processing of his personal data at any time by expressing the justified reasons or by submitting proofs of an unjustified interference with his rights and legitimate interests that are, or may be, damaged by such processing of his personal data in a specific case; if no legal reasons preclude it, and it is demonstrated that the data subject's objection is justified, the company is liable to immediately, as soon as circumstances allow, block and destroy the personal data to whose processing the data subject has objected.
- prevent the processing of his personal data of which he assumes that it is, or will be, processed for direct marketing purposes without his consent, and to request its deletion,
- the right to have his personal data transferred to another data controller
- the information whether the provision of his personal data is a legal requirement or contractual requirement or a requirement necessary for concluding a contract, and whether the data subject is liable to provide his personal data, and information about the possible consequences if he does not provide his personal data,
- the right to submit a complaint to an inspection body,
- the right to bring action according to Article 100. If a data subject suspects that his personal data is being processed unlawfully, he may initiate a proceeding for the protection of his personal data at the Office for Personal Data Protection of the Slovak Republic with its registered office at Hraničná 12, 820 07 Bratislava 27, Slovak Republic, or contact the office via its website, <http://www.dataprotection.gov.sk>.

If the data subject does not have full legal capacity, his rights may be exercised by his guardian.

If the data subject is no longer alive, the rights which he had according to this Act may be exercised by his relative.

The company will process the data subject's request according to the Personal Data Protection Act free of charge, except for the payment of an amount that must not exceed the amount of the reasonably incurred material costs connected with making copies, procuring technical carriers, and sending the information to the data subject, unless a specific law regulates otherwise.

The company is liable to process the data subject's request within 30 days, at the latest, of the delivery of the request.

The company shall immediately inform the data subject and the Office for Personal Data Protection of the Slovak Republic in writing about the limitation of a data subject's rights according to the Personal Data Protection Act.

The company has hereby informed you as a data subject about the protection of your personal data and has instructed you about your rights with regard to personal data protection within the scope of this written information obligation.

In Štúrovo, on 25 May 2018

Mária Csizmadiová
General Manager